

Dear applicants, kindly consider the below regulations when applying for IBC approval at Qatar University

GUIDELINES:

- 1) IBC approval is a pre-requisite prior to applying for IRB or IACUC approvals, and before starting any wet (biological) lab work.
- 2) IBC applications shall be submitted and signed by QU staff only. Participants from other institutions shall be listed but they cannot submit or sign the form.
- 3) IBC application should only describe the work done in QU not in other institutions.
- 4) To speed up the processing of the application, kindly submit the form during the first 15 days of the month. Any application submitted after that will be considered for the next cycle.
- 5) Fill in the form as accurately as possible in order to avoid delaying the approval process.
- 6) All our regulations are based on those provided by MOPH. For Biosafety guidelines, kindly refer to the link below:
(Ministry of Public Health Biosafety Guidelines for Research Laboratories)
- 7) For radiation safety Policy, kindly refer to this link:
<http://www.qu.edu.qa/offices/FacilitiesGeneralServices/Organization-Structure/HSSE-Office/health-safety-and-environment-management-system>
- 8) IBC applications require the signature of the safety lab officer / centre manager at your centre/department
- 9) You should specifically mention the location and number of the lab where experiments will be conducted (if located at QU).
- 10) The IBC approval is granted for the duration of the project, providing that no major changes have taken place.
- 11) For renewing previous IBC approvals, please submit the following:
 - A copy of the previous IBC approval letter.
 - A copy of the previous IBC application form.
 - Highlight all new changes/modifications (If any).
 - Indicate the new timeline of the project.
- 12) Please apply to IBC only after a grant has been approved; however, that does not apply to student grants.